

JOB VACANCY: SUPPLY CHAIN CO-ORDINATOR

A fantastic opportunity has arisen to join Ballyclare Limited as part of our Supply Chain team based at our Stockport Head Office.

Responsibilities:

- Management of all import and export shipments and completion of relevant documentation
- Set up and maintenance of products and components on our system
- Maintenance of BOMs
- Ordering and following up with fabric and component orders and updating the relevant system
- Running the Product Stock Planning Requirement report

Requirements:

- Excellent knowledge of Excel
- Stock planning experience
- Import and export knowledge is advantageous
- Good communication skills
- Flexible worker
- Team player

If you would like to be part of the team then please send a copy of your C.V and covering letter to diane.doxey@ballyclarelimited.com